

DTOS POLICIES

(Revised June 2010)

The following are policies which have been established at meetings of the DTOS Board of Directors and its membership and documented in the applicable minutes of the meeting. In the case of any inconsistency between these policies and the requirements of the DTOS Bylaws or of applicable law, the latter shall be controlling.

1. **BARTOLA**
2. **BOARD OF DIRECTORS**
3. **BYLAWS & POLICIES**
4. **CONCERTS**
5. **ELECTIONS**
6. **FINANCE**
7. **SCHOLARSHIPS**
8. **SOCIALS**
9. **MEETINGS (BOARD OF DIRECTORS AND MEMBERSHIP)**
10. **MEMBERSHIP**

1. BARTOLA

- a. Non-members shall be charged \$5.00 for placing an advertisement in the *Bartola*. (5/14/1990 Board Meeting).
- b. Beginning April 1989, the deadline for submission to the *Bartola* shall be the first day of the month, and the newsletter shall be published by the 10th day of the month. (3/13/1989 Board Meeting; Bob Leutner Residence).
- c. For DTOS' policy concerning mailing of *Bartola* to delinquent members, see Paragraph 10(b).

2. BOARD OF DIRECTORS

- a. An Associate Member may run for Board or Officer positions provided he/she pays full membership dues for the year(s) of service. (12/7/1980 Board Meeting; Pipe Organ Pizza) (*Superseded by 2007 Bylaws Article III, eliminating category of "Associate Member"*).
- b. The most up-to-date copy of the DTOS Bylaws and the DTOS Policies shall be made publicly available on the DTOS website. (12/16/09 Board Meeting; Fred Hermes Residence)
- c. The official mailing address of DTOS shall be the address of the Financial Secretary: 1541 Prairie Drive, Racine, WI 53406. (6/14/10 Board Meeting; Fred Hermes Residence)

3. BYLAWS & POLICIES

- a. All DTOS policies and/or amendments thereto shall be codified in the present document titled "DTOS Policies" for ease of reference. (5/19/08 Board Meeting; Dean Rosko Residence).

4. CONCERTS

a. (i) No person in attendance at a live musical event sponsored in whole or in part by DTOS, including any concert or social, shall make an audio, video, or other recording of that event, or any part thereof, without first obtaining the consent of the performer or performers involved; and

(ii) No person shall sell or offer to sell, rent or offer to rent, copy, distribute, transmit, post to the Internet, or otherwise disseminate any recording of a live musical event sponsored in whole or in part by DTOS, without first obtaining the consent of the performer or performers involved.

(6/16/2008 Board Meeting; Fred & Veryl Hermes Residence.)

5. ELECTIONS

6. DUES & FINANCE

a. Beginning on January 1, 2003, all DTOS membership dues shall become payable on an annual basis. All memberships will run from January to December of the calendar year. *(1/8/2002 Board Meeting; Diane Jones Residence, superseding policy enacted at 12/6/1985 Board Meeting; Gordon Shwacke Residence, repealing prior policy (11/1/1985 Board Meeting; Gary McWhithey Residence) establishing annual basis for membership).*

b. (1) DTOS annual membership fees shall be \$30 per year (increased from \$25) for all memberships commencing on or after January 1, 2010. *(11/16/08 Annual Meeting. Organ Piper Music Palace). (Dues raised from \$20 to \$25 at 11/9/2003 Annual Meeting. Organ Piper Music Palace; Membership dues raised from \$15 to \$20 at 11/11/2001 Annual Meeting. Piper Music Palace. Dues raised from \$10 to \$12 at 11/2/1984 Board Meeting; Gary McWhithey Residence. Dues raised from \$8 to \$10 at 9/1980 Board of Directors Meeting; Bill Campbell Residence).*

(2) As authorized by DTOS Bylaws Section 3.2(c), The following classes of membership are available in DTOS at the following annual rates for all memberships commencing or renewed on or after January 1, 2010:

| | |
|--------------|--|
| Regular | \$30 |
| Contributing | \$35 |
| Sustaining | \$50 |
| Sponsor | \$100 |
| Patron | \$300 |
| Lifetime | \$1,000 (one-time payment valid for the member's lifetime) |

(Adoption date)

c. IRS recognition of DTOS' 501(c)(3) status is noted in the minutes to the June 1972 Board Of Directors Meeting.

7. SCHOLARSHIPS

8. SOCIALS

a. Hosts of DTOS socials will be reimbursed for food and beverage expenses up to \$100.00. Hosts should submit a bill to DTOS for these expenses and should be made aware in advance of the reimbursement limit. Any expenses incurred by the host beyond the limit shall be the responsibility of the host. *(10/15/2002 Board Meeting; Scott Bilot Residence. 10/9/2001 Board Meeting; Dorothy Schult Residence).*

b. All artists for DTOS socials shall be paid \$100, plus \$0.30 cents per mile to cover traveling expenses. (10/9/2001 Board Meeting; Dorothy Schult residence, *superseding and replacing policies of 5/3/1999 and 2/5/1988. Practice of paying out-of-town artists \$100 and offering a token gift (e.g., a dinner) to local artists established at 5/3/1999 Board Meeting; Ed Mahnke Residence. Fee of \$50 established at 2/5/1988 Board Meeting; Gary McWhithey Residence*).

c. For DTOS' policy regarding recording of live musical events at DTOS-sponsored socials, please see paragraph 4(a).

9. MEETINGS (BOARD OF DIRECTORS AND MEMBERSHIP)

a. All Board meetings held outside Racine will start at 7:00pm, and all Racine-based meetings will start at 7:30p.m. (1/11/2000 Board Meeting. Diane Jones & Bobbie Wasielewski, Hosts)

b. The minutes of any Board of Directors meeting may be made publicly available on the DTOS Website provided that those minutes have been officially approved by the Board. The minutes of any membership meeting may be made publicly available on the DTOS Website prior to Board approval, provided that (1) any un-approved minutes be clearly identified as "unofficial and subject to approval", and (2) the un-approved minutes be replaced by the official, approved copy of the minutes once approval has been obtained. (12/16/09 Board Meeting. Fred Hermes Residence)

10. MEMBERSHIP

a. DTOS membership cards do not need to be shown for any DTOS activities. Accordingly, the Board shall not send membership cards in order to eliminate the unnecessary expense and work of sending them. (10/4/2004 Board Meeting; Organ Piper Music Palace).

b. Any delinquent member shall be given three (3) months to renew before being dropped from membership rolls. (12/7/2002 Board Meeting; Avalon Theatre. *Policy reaffirmed 12/15/2008 Board Meeting Telephone Conference Call*).

c. After completed renewal notices are sent out, the renewal form with check should be sent to the Financial Secretary, and the Financial Secretary should give the check to the Treasurer as soon as feasible. (4/15/2002 Board Meeting; Clint Lehnoff Residence).

b. DTOS Subscribers shall not receive membership cards. (2/17/2003 Board Meeting; Organ Piper Music Palace. *Superseded by later policy eliminating membership cards altogether. 10/4/2004 Board Meeting; Organ Piper Music Palace*).